

Subject: Re: SWFM - Insurance/Street Permit - Docs for signature + Invoice
From: Donald Duckworth <duckworth.donald@gmail.com>
Date: 07/11/2016 01:52 PM
To: "Mercedes Garcia mercedes@kohlyinsurance.com" <mercedes@kohlyinsurance.com>
CC: "Peter Kohly peter@kohlyinsurance.com" <peter@kohlyinsurance.com>, Miki Payne2 <miki@hbdrollinger.com>, Cynthia Rogers <westchester.cfm@gmail.com>

Woops! Here are the attachments including the invoice.

On Mon, Jul 11, 2016 at 8:47 AM, Mercedes Garcia mercedes@kohlyinsurance.com <mercedes@kohlyinsurance.com> wrote:

Hi Donald,

There is no attachment...I do need all doc's including the signed invoice.

No problem on the check.

Thanks!

Mercedes Garcia

Lic# 0G70839

Peter Kohly Insurance Agency, Inc.

6320 Howard B. Drollinger Way, Suite 202

Los Angeles, CA 90045

Direct: [310-641-3451](tel:310-641-3451) Fax: [310-641-3618](tel:310-641-3618)

From: Donald Duckworth [mailto:duckworth.donald@gmail.com]
Sent: Friday, July 08, 2016 9:43 PM
To: Mercedes Garcia mercedes@kohlyinsurance.com

Cc: Peter Kohly peter@kohlyinsurance.com; Miki Payne2; Cynthia Rogers
Subject: Re: SWFM - Insurance/Street Permit - Docs for signature + Invoice

Attached is the executed insurance document as requested.

It will take several days to generate a check. Let me know if this is a problem.

On Fri, Jul 8, 2016 at 4:09 PM, Mercedes Garcia mercedes@kohlyinsurance.com <mercedes@kohlyinsurance.com> wrote:

Hi Don,

Please see the attached docs for signature and Invoice.

Please sign and return along with check in the amount of \$869.20 payable to: Peter Kohly Insurance Agency, Inc.

Thanks!

Mercedes Garcia

Lic# 0G70839

Peter Kohly Insurance Agency, Inc.

6320 Howard B. Drollinger Way, Suite 202

Los Angeles, CA 90045

Direct: [310-641-3451](tel:310-641-3451) Fax: [310-641-3618](tel:310-641-3618)

From: Donald Duckworth [mailto:duckworth.donald@gmail.com]
Sent: Friday, July 08, 2016 10:44 AM
To: Mercedes Garcia mercedes@kohlyinsurance.com
Subject: Re: Insurance/Street Permit

Attached are executed copies per your request...

On Thu, Jul 7, 2016 at 6:31 PM, Mercedes Garcia
mercedes@kohlyinsurance.com <mercedes@kohlyinsurance.com> wrote:

Don,

Thanks for the information!

Please see the attached applications and let me know if I need to make any updates.

Please make corrections, sign and return.

Thanks!

Mercedes Garcia

Lic# 0G70839

Peter Kohly Insurance Agency, Inc.

6320 Howard B. Drollinger Way, Suite 202

Los Angeles, CA 90045

Direct: [310-641-3451](tel:310-641-3451) Fax: [310-641-3618](tel:310-641-3618)

From: Donald Duckworth [mailto:duckworth.donald@gmail.com]
Sent: Thursday, July 07, 2016 6:20 PM
To: Cynthia Rogers
Cc: Mercedes Garcia mercedes@kohlyinsurance.com
Subject: Re: Insurance/Street Permit

Yes Cynthia. By all means follow-up with Mercedes as you like.

On Thu, Jul 7, 2016 at 5:56 PM, Cynthia Rogers <westchester.cfm@gmail.com> wrote:

Excellent - thanks for handling, would it be okay for me to follow up with Mercedes tomorrow afternoon? Btw, copy that w regard to the non-profit paperwork ..I filed as soon as you gave me the first set but will be correcting with them - it's really tough to get them to respond to anything but it will be revised ..it has been a measured pace with my rapport w the lieutenant in charge regarding many moving parts to push this street permit thru ..promise to get that handled too. Thanks Don, I see the finish line :)

Sent from my iPhone

On Jul 7, 2016, at 5:42 PM, Donald Duckworth <duckworth.donald@gmail.com> wrote:

Thanks Cynthia...

I just spoke with Mercedes at Kohly Insurance. She understands how the 2 farmers markets are separately organized and will issue a proper policy and certify it at Track4LA.com for the SWFM, the new 501c3. Hopefully this will be done tomorrow.

Mercedes, here's the link for you: <http://track4la.lacity.org/>

Cynthia, I noticed in the email that you forwarded that the BSS paperwork seems to have the wrong 501c3 name. (Remember I sent

the wrong paperwork, then corrected it? The correct title of the organization entity is: Sunday Westchester Farmers' Market (SWFM). And mention of the "WTC BID Charitable Non-Profit Corp" is incorrect and should be deleted.

On Thu, Jul 7, 2016 at 4:07 PM, Cynthia Rogers
<westchester.cfm@gmail.com> wrote:

Hi Don,

Sorry to check in on this again as I know you are moving moving but we should really get this into the Street Services by tomorrow as it will only give them next week (5 business days to process) and something tells me something will come up in the mix of it that we'll need to address quickly. Once we have this in and the fire inspection our application will be complete. For the insurance, we need to file through <http://track4la.lacity.org>, get the confirmation number once it is processed and also get a copy of the policy.

If we don't connect between have great rest of your day,

Here anytime,

Best,

Cynthia

----- Forwarded message -----

From: **Cynthia Rogers** <westchester.cfm@gmail.com>

Date: Thu, Jun 23, 2016 at 8:32 PM

Subject: Insurance/Street Permit

To: Donald Duckworth <duckworth.donald@gmail.com>, Miki Payne <Miki@hbdrollinger.com>, Les Watt <les@blacktievalet.com>

Hi all,

We just submitted our application on-line and all looks good. The next step is to have our insurance agent submit as detailed:

- "proof of insurance to the City Risk Management Section through their online application at <http://track4la.lacity.org>; only insurance approved through the Track4LA system (<http://track4la.lacity.org>) will be accepted." (doc attached)

Don - can you connect this through with the insurance agent? Information regarding the market detailed below and the instructions for the insurance agent are also attached.

Exciting! We are nearly to the finish line :)

Best,

Cynthia

////////////////////

Bureau of Street Services - Application Reference Number:
20161077-2016

Sunday- Westchester Farmers' Market

Certified Farmers' Market

Operating year around, 9-2pm

Around 500 attendees per Sunday

Location:

6200 West 87th Street

Los Angeles, CA 90045

(Btw Sepulveda Eastway & Truxton Ave)

Non-Profit:

WTC BID Charitable Non-Profit Corp

Liability coverage:

\$1,000,000. (see attached doc)

--

Cynthia Rogers

Westchester Farmers' Market

Operations & Market Management

[\(310\) 936-9060](tel:3109369060)

--

Cynthia Rogers
Westchester Farmers' Market
Operations & Market Management
[\(310\) 936-9060](tel:(310)936-9060)

— Attachments: —

Ins Binder 160708.pdf	4.5 MB
Ins Form1 Application exe.pdf	339 KB
Ins Form2 GL Sec exe.pdf	262 KB
Ins Invoice exe 160711.pdf	50.2 KB